1. Give each member of the group a pack of sticky notes

2. Ask group to write as many ideas as they can think of to address the issue

3. Only one idea per sticky note

4. Stick notes on the wall for group to view and sort in to themes

5. Break into smaller groups and give each one a theme to work on

6. Groups to consider all ideas and devise a plan of action

7. Each group to feedback their ideas to the others

8. Rest of group act as a reality check and may add their suggestions